

DECLARATION – FULL COVER SPECIFIED INVENTORY

Customer Name	Insured Currency
Uplift Address	<input checked="" type="checkbox"/> AS
Delivery Address	

Periods Covered	Risks Covered	Basis of Settlement	Mode of Transport		
<input type="checkbox"/> Transit	<input checked="" type="checkbox"/> Full Cover	<input checked="" type="checkbox"/> Replacement Cost	<input type="checkbox"/> Air	<input type="checkbox"/> Sea	<input type="checkbox"/> Road
<input type="checkbox"/> Transit with Storage extension					

USE THE TABLE BELOW TO ITEMISE AND VALUE YOUR GOODS

Use the List below to itemise the value of your goods. When itemising the value of your goods:

For **Replacement Cost** cover, ensure that you itemise the cost of new goods of similar type. For items insured for their Market Value only (computers and computer accessories, clothing, motor vehicles, motor bikes, caravans, boats, trailers, office, hotel, factory and any other business goods including plant and machinery), itemise their replacement cost less a reasonable allowance for age, condition, wear and tear and depreciation. Please note: Items packed by you can only be insured for Restricted Cover only. Please refer to the Customer Goods In Transit and Storage Insurance PDS for a full description of Restricted Cover.

OWNER PACKED ITEMS

All owner packed goods must be individually declared and a valued list of the contents of each carton must be supplied prior to uplift, otherwise the limit of the policy being a maximum amount of \$500 per carton or package for non delivery will apply. Items packed by the owner are insured for Restricted Cover only under this policy; refer to the Customer Goods In Transit and Storage Insurance Product Disclosure Statement for full details.

	Std Family Home	Executive Style Home	Your Value		Std Family Home	Executive Style Home	Your Value		Std Family Home	Executive Style Home	Your Value
ENTRY/FOYER				BEDROOM 3				LIVING/LOUNGE ROOM			
Floor Coverings	500	1,000		Appliances (Small)	150	300		Appliances (Small)	250	500	
Hallstand	300	700		Bedding Linen	400	700		Bookcase	500	850	
Lamps	150	300		Bed & Mattress	800	1,500		Books/Cds/DVDs	2,000	4,000	
Mirrors/Prints	180	600		Bedside Table	200	450		Coffee Table	400	700	
Table	800	1,500		Books/Magazines	160	350		Ornaments	600	1,000	
Other				Chest of Drawers	300	600		Cushions	300	600	
Sub-Total	1,930	4,100		Clothing/Shoes	1,200	3,000		DVD/BlueRay Player	250	600	
MAIN BEDROOM				Computer	1,000	2,000		Floor Coverings	800	2,000	
Appliances (Small)	250	500		Curios/Mirrors/Prints	150	350		Lamps	400	800	
Bed & Mattress	2,000	4,000		Desk & Chair	350	700		Lounge suite	3,000	6,000	
Bedding Linen	600	1,200		Dressing Table	350	700		Mirrors/Pictures	300	1,000	
Bedside lamps	200	450		Lamp	100	150		Occasional Table	300	600	
Books/CDs/DVDs	150	350		Luggage/Back Pack	100	200		Piano/Organ			
Chest/Side Table	400	850		Musical Instrument	250	600		Stereo Equipment	1,500	3,500	
Chest of Drawers	350	700		Office Equipment	250	500		Table (Side)	250	800	
Clothing Gents	5,000	10,000		Sports Equipment	400	800		Television	1,200	2,500	
Clothing Ladies	7,000	15,000		Toys/Books/Games	1,200	2,400		Hard Disk Recorder	200	400	
Dressing Table	600	1,500		Television/Stereo	800	1,600		Wall Unit/Entertainment	800	2,000	
Floor Coverings	600	1,000		Wardrobe	600	1,000		Other			
Luggage	250	700		Other				Sub-Total	13,050	27,850	
Prints/Mirror	240	700		Sub-Total	8,710	17,900		DINING ROOM			
Sports Equipment	300	700		BEDROOM 4				Alcohol	400	800	
Television	800	1,600		Appliances (Small)	100	300		Appliances (Small)	200	400	
Wardrobe	900	2,000		Bedding Linen	400	700		Buffet/Credenza/Cabinet	850	2,000	
Other				Bed & Mattress	800	1,500		Cutlery	250	600	
Sub-Total	19640	40550		Bedside Table	200	450		Dining Suite	1,250	3,000	
BEDROOM 2				Books/Magazines	160	350		Dinner Set	250	700	
Appliances (Small)	150	400		Chest of Drawers	300	600		Floor Coverings	800	1,500	
Bedding Linen	300	700		Clothing/Shoes	1,200	3,000		Glassware	250	800	
Bed & Mattress	1,200	2,000		Computer	1,000	2,000		Light Fittings	200	350	
Bedside Table	200	500		Curios/Mirrors/Prints	150	400		Mirrors/Prints/Pictures	300	1,000	
Books/Magazines	160	500		Desk & Chair	350	700		Table Linen	200	400	
Chest of Drawers	300	700		Dressing Table	350	700		Other			
Clothing/Shoes	1,500	4,000		Lamp	100	180		Sub-Total	4,900	11,550	
Computer	1,000	2,000		Luggage/Back Pack	100	250		BATHROOM/LAUNDRY			
Curios/Mirrors/Prints	150	500		Musical Instrument	200	450		Appliances (Small)	200	500	
Desk & Chair	400	900		Office Equipment	250	500		Sporting Equipment	300	600	
Dressing Table	400	800		Sports Equipment	400	850		Clothes Dryer	450	800	
Lamp	100	200		Toys/Books/Games	1,200	2,400		Iron/Ironing Board	100	150	
Luggage/Back Pack	150	300		Television/Stereo	800	1,600		Linen	200	400	
Musical Instrument	250	600		Wardrobe	600	1,000		Linen Basket	20	100	
Office Equipment	250	500		Other				Mops, Brooms, etc	80	120	
Sports Equipment	400	750						Sewing Machine	430	650	
Toys/ Books/Games	1,200	2,400						Toiletries	100	200	
Television/Stereo	800	1,600						Vacuum Cleaner	200	600	
Wardrobe	750	1,200						Washing Machine	1,000	2,000	
Other								Other			
Sub-Total	9,660	20,650		Sub-Total	8,660	17,930		Sub-Total	3,080	6,120	

	Std Family Home	Executive Style Home	Your Value		Std Family Home	Executive Style Home	Your Value		Std Family Home	Executive Style Home	Your Value	
KITCHEN				RUMPUS ROOM				GARDEN SHED				
Appliances	1,000	1,500		Armchair	600	1,200		Air Conditioner	400	900		
Books	100	300		Appliances (Small)	100	200		Blower/Vacuum	200	400		
Cannisters/Containers	60	100		Billiard Table				Bicycles				
Crockery/Cookware	400	800		Bookcase	300	800		Camping Equipment	1,000	2,500		
Cutlery	150	400		Books/Magazines	100	200		Exercise Equipment	800	2,000		
Dinner Set	300	700		CDs/DVDs	500	1000		Fishing/Hunting Equipment	200	600		
Freezer	750	1,500		Chair	250	450		Golf Bag & Buggy	700	2,000		
High Chair	120	400		DVD/BlueRay Player	250	400		Ladder	150	350		
Kitchen Table/Chairs	1,700	4,000		Floor Coverings	800	1,200		Lawnmower	500	800		
Microwave Oven	160	400		Games /Toys	500	1,000		Luggage	400	850		
Plastic & Glassware	300	700		Mirrors/Prints/Pictures	150	400		Outdoor Heater	500	2,000		
Pots & Pans	300	800		Musical Instruments	300	500		Refrigerator	750	1,500		
Refrigerator	1,200	2,000		Sofa	1,500	3,500		Shelving Units	400	800		
Serving Bowls/Platters	250	800		Stereo Equipment	400	1,000		Sporting Equipment	800	1800		
Stools	300	900		Television	1,200	3,000		Tools Automotive	1,000	2,500		
Telephone	80	150		Hard Disk Recorder	200	400		Tools Garden	400	700		
Kitchen Utensils	200	450		Other				Tools General	600	1,000		
Other				Sub-Total	7,150	15,250		Tools Power	900	1,500		
Sub-Total	7,470	15,900		STUDY/HOME OFFICE				Wheelbarrow	180	350		
FAMILY ROOM				Appliances (Small)	200	200		Workbench				
Armchair	1,000	3,000		Bookcase	200	400		Other				
Appliances (Small)	100	250		Books/Magazines	150	400		Sub-Total	9030	22650		
Bookcase	300	800		CD/DVD Player	200	500		VALUABLES: Please list and value any antique, curio, piece of jewellery, plate, precious object, work of art, fine art, medal, money, coin, stamp, collection of items, fur, piece of precision equipment or professionally packed carton by the removal company whose value exceeds \$1,000 in the table below. Attach a detailed inventory if you need more space.				
Books/Magazines	80	200		Computer (desktop)	1,200	2,000						
CDs/DVDs	2,000	4,000		Computer (portable)	1,200	2,500						
Coffee Table	220	750		Computer/Software	1,000	2,000						
Computer	1,500	2,000		Desk/Desk Chair	400	800						
Computer/Software	1,000	2,000		Filing Cabinet	250	400						
DVD/BluRay Player	200	600		Floor Furnishings	600	850						
Floor Coverings	800	1,500		Light Fittings	250	400						
Games /Toys	1,200	2,400		Printer/Scanner	300	500						
Lounge Suite	2,000	6,000		Stationery	100	300						
Mirrors/Prints/Pictures	200	500		Other				Sub-Total				
Stereo Equipment	600	2,000		Sub-Total	6,080	11,450		SUB TOTALS				
Table	400	1,000		GARDEN PATIO				Main Bedroom				
Television	1,200	3,000		BBQ & Tools	500	1,250		Bedroom 2				
Hard Disk Recorder	200	400		Children's Playground	400	800		Bedroom 3				
Other				Outdoor Furniture	800	2,500		Bedroom 4				
				Pots	200	800		Living/Lounge Room				
				Other				Entry/Foyer				
Sub-Total	13,000	30,400		Sub-Total	2,050	5,600		Dining Room				
				OPTIONAL EXTENSION				Study/Home Office				
				Pre-paid Removal Costs/Deposits				Kitchen				
								Family Room				
								Bathroom/Laundry				
								Rumpus Room				
								Garden Patio				
								Garden Shed				
								Valuables				
								Pre-paid Removal Costs/Deposits				
								Motor Vehicles etc...				
								TOTAL DECLARED VALUE				

OPTIONAL EXTENSION	
Pre-paid Removal Costs/Deposits	

Motor Vehicles, Motor Bikes, Caravans, Boats and Trailers			
Make/Model	Year	Registration / Serial No.	Insured Market Value
			\$
			\$
			\$

Declaration – I declare that the above values are correct to the best of my knowledge and that I have informed KEYS The Moving Solution about anything which could affect the risk. I have received a copy of the FSG, Policy Wording and PDS.

SIGNATURE DATE: ____/____/____

Fimpark Pty Ltd T/A KEYS The Moving Solution is an authorised representative of Cowden (Vic) Pty Ltd which holds Australian Financial Services Licence No 245658

PLEASE SAVE AND RETURN YOUR COMPLETED DECLARATION TO KEYS THE MOVING SOLUTION

FINANCIAL SERVICES GUIDE (FSG)

Fimpark Pty Ltd T/A KEYS The Moving Solution can assist you to obtain insurance to protect your goods while they are in transit or storage.

This is because we are an authorised representative of Cowden (VIC) Pty Ltd (AFSL 245658), a licensed insurance broker.

This FSG describes the insurance services that Fimpark Pty Ltd T/A KEYS The Moving Solution can provide to you. It also covers the charges for those services, your rights as a client and how any complaints you may have will be dealt with.

HOW WE CAN HELP WITH YOUR INSURANCE

We hold a Customer Goods in Transit and Storage insurance policy. On your behalf, we can arrange for this policy to cover you. Alternatively, you can obtain insurance from an insurance company of your own choice.

If you ask us to arrange Customer Goods in Transit and Storage insurance, we will give you a Product Disclosure Statement (PDS). This will describe the main features of the policy. You should read the PDS to decide if the policy suits your needs, objectives and financial situation before you decide whether to obtain it because we cannot advise you about your insurance needs.

Cowden (VIC) Pty Ltd is an insurance broker and is licensed to advise on and deal in General Insurance. If you need advice or your insurance needs are different from the cover available in our policy, we can refer you to Cowden (VIC) Pty Ltd on (03) 9686 6500 who will be able to assist you.

HOW WE ARE PAID

For arranging for you to be insured under our policy, we receive the difference between the amount you pay us for your insurance and the cost of the premium we pay for the policy (which is based upon our annual turnover) and the amount we pay for claims under \$2000. The amount you pay us is based on the value of the goods we are removing or storing on your behalf.

Our staff who arrange your insurance are paid a salary. They do not receive a bonus for arranging insurance for you. In addition, Cowden (VIC) Pty Ltd received a commission of 0-20% for arranging our policy. They do not receive any amount when we arrange for the policy to cover you.

COMPLAINTS AND DISPUTES ABOUT OUR SERVICES

We are a member of the Australian Furniture Removers Association (AFRA). AFRA handles all complaints or disputes about our services. Contact the Executive Director at AFRA.

AFRA may be contacted at:
Unit 6/7 Packard Avenue,
BAULKHAM HILLS NSW 2153
Telephone: 1800 671 806

COMPLAINTS AND DISPUTES ABOUT THE INSURANCE POLICY

If you have a concern, complaint or dispute about the policy which involves a claim, contact the Manager at Cowden (VIC) Pty Ltd on (03) 9686 6500. They will try to resolve your problem immediately. If they are unable to do so, you can request that your problem be considered by their internal dispute resolution process.

If you are not happy with their decision, you may take your complaint to the Australian Financial Complaints Authority (AFCA), an external dispute resolution. AFCA can be contacted on 1800 931 678.

PROFESSIONAL INDEMNITY INSURANCE

Fimpark Pty Ltd T/A KEYS The Moving Solution has a professional indemnity insurance policy in place which covers us and our employees for any errors or mistakes relating to our insurance services. Cowden (VIC) Pty Ltd also carries their own professional indemnity insurance policy which covers Cowden (VIC) Pty Ltd for any errors or mistakes relating to the insurance services they provide. This insurance meets the requirements of the Corporations Act and meets claims relating to us, our employees or Cowden's or their employees even after they cease to act for us or Cowden (VIC) Pty Ltd, provided that the insurer is notified immediately as soon as we or Cowden are aware of a claim or potential claim arising.

PRIVACY STATEMENT

We are committed to protecting your privacy. We use the information you provide to advise about and assist with your insurance needs. We provide your information to insurance companies and agents that provide insurance quotes and offer insurance terms to you or the companies that deal with your insurance claim (such as loss assessors and claims administrators). Your information may be given to an overseas insurer (like Lloyd's of London) if we are seeking insurance terms from an overseas insurer, or to reinsurers who are located overseas. We will try to tell you where those companies are located at the time of advising you. We do not trade, rent or sell your information. If you do not provide us with full information, we can't properly advise you, seek insurance terms for you, or assist with claims and you could breach your duty of disclosure. For more information about how to access the personal information we hold about you and how to have the information corrected and how to complain if you think we have breached the privacy laws, ask us for a copy of our Privacy Policy or visit our website; www.cowden.com.au under heading – Resources – sub section Forms.

Cowden (VIC) Pty Ltd holds Australian Financial Services License number 245658 and can be contacted on (03) 9686 6500. This FSG was prepared on 01/10/19. Distribution of this FSG has been authorised by Cowden (VIC) Pty Ltd.

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