

SOUTH AFRICA - CUSTOMS CLEARANCE DOCUMENTS

PLEASE USE THIS PAGE TO COMPLETE THE 2 CUSTOMS FORMS. The attached set of clearance documents consists of two different forms. Carefully complete them, paying attention to the notes given below.

FORM DA304

This form is required for shipments which South African Customs rate as 'Household' effects as opposed to 'Personal' effects. It is recommended that everybody completes it. The clearing agent in South Africa will assess your shipment based on the packing list or inventory, to decide whether the form needs to be presented to Customs or not. You may also be required to complete duplicate copies of this form in South Africa.

- Section titled 'Personal and Travel Particulars' - Ensure you complete all of the boxes and declare a value in Rand for your shipment.
- Section titled 'Declaration' - Write your name on the dotted line at the top of the section, sign and date it and have two witnesses sign the form in the space provided.

FORM P.1.160

This form is for declaring certain types of goods which may be restricted, prohibited or dutiable. All importers must complete this form.

- Place an 'X' in any box if you have the type of goods described.
- Write your name on the dotted line below the check boxes.
- Section titled 'Transport Document No....' - Leave this line blank for the clearing agent to complete.
- If you do not have any of the items listed, please just sign and date the form.
- Please remember to sign and date the form.

A photocopy of your passport is required by us in the UK. You may be required to produce your original passport to our agent after you have arrived in South Africa when it will include your entry stamp, or immigration permit (if applicable).

Copies of passports given to us here in the UK (which naturally will not have your SA entry details) will not be accepted for clearance purposes and are for our internal use only.

You must also complete one of our security declaration forms/packing lists (for owner-packed shipments), or a numbered inventory which the packers will complete if yours is a professionally packed household removal.

**REPUBLIC OF SOUTH AFRICA
CUSTOMS AND EXCISE**

DA 304

DECLARATION BY A NATURAL PERSON ON CHANGE OF RESIDENCE TO THE REPUBLIC WITH
REGARD TO HOUSEHOLD FURNITURE, OTHER HOUSEHOLD EFFECTS AND OTHER
REMOVABLE ARTICLES, INCLUDING EQUIPMENT NECESSARY FOR THE EXERCISE OF THE
CALLING, TRADE OR PROFESSION OF THE PERSON, OTHER THAN INDUSTRIAL, COMMERCIAL
OR AGRICULTURAL PLANT AND EXCLUDING MOTOR VEHICLES, ALCOHOLIC BEVERAGES
AND TOBACCO GOODS

ITEM 407.06 OF SCHEDULE NO. 4 TO THE CUSTOMS AND EXCISE ACT

PERSONAL AND TRAVEL PARTICULARS

Name		Passport No.	
Address	Nationality		
Number of Adult Dependants		Number of child dependants	
Value of furniture, other household effects and other removable articles	Used	R	New R
			Total R

NOTES

1. An inventory of all the household goods here concerned must be produced.

2. A separate declaration (DA 304A) must be completed in respect of a motor vehicle.

DECLARATION

I
hereby declare that I have permanently / temporarily changed the residence of myself and that of my family to the Republic of South Africa, that the household furniture, other household effects and other removable articles described above are the bona fide property of myself and my family, owned by us prior to our departure for South Africa.

I further declare that none of the effects are intended for sale or disposal and hereby undertake to pay the duty due to the Secretary for Customs and Excise if any of the articles are sold or disposed of within six months of the date of entry thereof for customs purposes.

Signature of Importer	_____	Witnesses	1. _____
Date	_____		2. _____

FOR OFFICIAL USE ONLY

Returning S.A. resident after an absence of _____
Immigration Permit No _____ Date _____
Date of Arrival (in passport) _____

INDICATE WITH X IN THE APPROPRIATE SPACE IF ANY OF THE UNDER-MENTIONED ITEMS ARE INCLUDED IN YOUR UNACCOMPANIED EFFECTS.

<input type="checkbox"/> PLANTS, BULBS, SEEDS	<input type="checkbox"/> BEER, WINE, AND SPIRITUOUS OR ALCOHOLIC BEVERAGES
<input type="checkbox"/> SUGAR CANE	<input type="checkbox"/> MANUFACTURED TOBACCO, CIGARS OR CIGARETTES
<input type="checkbox"/> RAW COTTON	<input type="checkbox"/> DRUGS E.G.. OPIUM, COCAINE, MORPHINE, MARIJUANA, (INDIAN HEMP)
<input type="checkbox"/> OTHER VEGETABLE MATTER AND FRUIT OF ANY DESCRIPTION	<input type="checkbox"/> TELEVISION RECEIVING SETS
<input type="checkbox"/> LIVE ANIMALS OR ANIMAL PRODUCTS	<input type="checkbox"/> OTHER RADIOTELEGRAPHIC AND RADIO-TELEPHONIC TRANSMISSION AND RECEPTION APPARATUS (e.g. C.B. RADIOS, WALKIE-TALKIE, ETC..).
<input type="checkbox"/> LIVE FISH, CRUSTACEANS, MULLUSCS	<input type="checkbox"/> FILMS AND RECORDED VIDEO TAPES
<input type="checkbox"/> PARROTS OR OTHER BIRDS	<input type="checkbox"/> INDECENT AND OBSCENE BOOKS OR OTHER OBJECTION ARTICLES
<input type="checkbox"/> UNCOOKED MEAT AND POULTRY	<input type="checkbox"/> FIRE-ARMS AMMUNITION AND EXPLOSIVES
<input type="checkbox"/> EGGS OF POULTRY OR BIRDS	<input type="checkbox"/> UNCUT DIAMONDS, UNWROUGHT GOLD
<input type="checkbox"/> BEES AND THEIR LARVAE OR EGGS	<input type="checkbox"/> MOTOR CARS
<input type="checkbox"/> HONEY IN ANY FORM OR CONTAINED IN PREPARATIONS	<input type="checkbox"/> MOTOR CYCLES
<input type="checkbox"/> BEESWAX	<input type="checkbox"/> OTHER MOTOR VEHICLES
<input type="checkbox"/> USED BEEHIVE APPLIANCES	

I, hereby declare that none of the above mentioned items, with the exception of those marked with an "X", is included in my unaccompanied effects as reflected in Transport Document No.

DATE

SIGNATURE

NOTE:

1. ONLY A BILL OF ENTRY FOR HOME CONSUMPTION MAY BE PASSED WHEN THIS DECLARATION IS ISSUED.
2. ARTICLES MARKED WITH "X" MUST BE REFLECTED SEPARATELY ON THE BILL OF ENTRY.
3. WHEN FILMS/RECORDED VIDEO TAPES ARE IMPORTED APPLICATION FOR RELEASE THEREOF MUST BE ON THE PRESCRIBED FORM.